

**MIAMI-DADE EXPRESSWAY AUTHORITY (MDX)
JOINT BUDGET & FINANCE AND OPERATIONS COMMITTEE MEETING
TUESDAY, JANUARY 24, 2017
10:00 AM
WILLIAM M. LEHMAN MDX BUILDING
3790 NW 21ST STREET
MIAMI, FLORIDA 33142**

SUMMARY MINUTES

Attendees:

Present Operations Committee Members:

James Wolfe, P.E., Vice Chair
Arthur J. Meyer
Rick Rodriguez Piña
Javier L. Vazquez, Esq.
Cliff Walters

Absent Members:

Maritza Gutierrez, Chair

Budget & Finance Committee Members:

Rick Rodriguez Piña, Treasurer
Luz Weinberg – in attendance via phone
Leonard Boord
Maurice A. Ferré
James Wolfe, P.E.

Present MDX Board Members

Louis V. Martinez, Esq., MDX Chair

Staff:

Javier Rodriguez, P.E., Executive Director
Carlos M. Zaldivar, Esq., General Counsel
Marie T. Schafer, CPA, Director of Finance/CFO
Juan Toledo, P.E., Director of Engineering
Francine Steelman, Esq., Associate General Counsel
Maria Luisa Navia Lobo, MDX Board Secretary

Consultants:

Albert Sosa, HNTB (GEC-A)
Reynaldo Cortez, EAC, (GEC-B)

CALL TO ORDER

Treasurer Rodriguez Piña called the meeting to order. Ms. Navia Lobo called the roll and announced a quorum was present.

PUBLIC COMMENT

No Public Comment

DECLARATIONS OF VOTING CONFLICTS

Mr. Zaldivar asked if Committee Members had voting conflicts of interest to declare in regards to the agenda. No conflicts were declared.

ACTION ITEMS

A) Approval of Summary Minutes:

- Budget & Finance Committee Meeting of November 30, 2016

Mr. Martinez moved to approve the Summary Minutes. Mr. Meyer seconded the motion. The motion was unanimously approved.

B) Approval of Treasurer's Report

Ms. Schafer informed Members that the Treasurer's report had two parts; the current period financial data and a supplement which was distributed at the meeting, reflecting the potential scenarios to make up for the lost revenue due to the Hurricane.

Ms. Schafer reported overall revenues for December 2016, the sixth month of the fiscal year, were \$4.1 million below the forecast of \$119.2 million; MTD revenues were \$19.7 million compared to \$20.0 million budget. She summarized the Toll-by-Plate (TBP) process and stated that 80% of the revenues come from SunPass. TBP transactions go through a review process and the revenue is not recognized until it is billed. The supplemental that was handed out shows a potential positive revenue stream on interest income above the budget of \$1.6 million, a savings from expenses of approximately \$1.4 million and a reduction of debt service interest of \$1 million due to the Series 2016A refunding. Ms. Schafer entertained questions from Members.

Mr. Martinez moved to approve the Treasurer's report as presented. Mr. Vazquez seconded the motion. The motion was unanimously approved.

C) MDX FY 2018-2022 Five Year Work Program – Transportation Improvement, Capital Improvement and Renewal & Replacement Programs (\$631.7 Million for the Five Years and \$1.3 Billion Total Project Cost)

- Endorsement to Board

Mr. Zaldivar read the agenda item into the record. Mr. Toledo explained that during the November 30, 2016 Joint Budget & Finance and Operations Committee meeting staff presented the analysis for new projects as well as the preliminary financing plan for discussion. Staff is now requesting Operations Committee endorsement of the MDX FY 2018-2022 Work Program, which will allocate funding for the completion of ongoing projects, implementation of safety projects, required system preservation projects, and new capacity improvements.

Since the November 30th meeting, there have been two changes to the program, an Interlocal Agreement with Miami-Dade County for the construction of 107th Avenue, as part of the SR 924 Extension to the HEFT project, where Miami-Dade County will reimburse MDX for 100% of the project cost. The second change is MDX Project No. 40047 Centralized Customer Service Center (CCSC) contribution will increase \$4.5 million due to the CFX not being part of the CCSC. The original agreement included the four toll agencies, MDX, FTE, THEA and CFX. Because CFX will not be a participating agency, the remaining capital cost was split among MDX, FTE and THEA. However, this will increase our share.

The proposed Five-Year Work Program covers the five-year period from Fiscal Year 2018 through Fiscal Year 2022, which includes forty-three (43) projects with a combined total estimated cost of approximately \$631.7 million including contingency reserve. The projects contained in the Five-Year Work Program have been grouped into three categories that include fourteen (14) projects in the Transportation Improvement Program, seven (7) projects in the Capital Improvement Program and twenty-two (22) projects in the Renewal and Replacement Program.

The total estimated cost of all funded projects within the proposed FY 2018-2022 Work Program is \$631.7 Million for the Five Years and \$1.3 Billion Total Project Cost.

Mr. Ferré moved to endorse the FY 2018-2022 Five Year Work Program. Mr. Martinez seconded the motion. The motion was unanimously endorsed.

D) MDX Procurement/Contract Number ITB-17-03; Capacity Expansion of the NetApp Enterprise Storage Solution (\$400,000.00)

- Endorsement to select the Lowest Responsive and Responsible Bidder

Mr. Zaldivar read the item into the record. Mr. Rodriguez introduced the item and explained MDX released an Invitation to Bid (ITB) requesting authorized NetApp Partners to submit a Bid to provide equipment and services for the Capacity Expansion of the NetApp Enterprise Storage currently being used by MDX. On January 10, 2017, one (1) Bid Package was received from Datalink Corporation of Minnesota. The Engineer's Estimate was Four Hundred Twenty Thousand Dollars (\$420,000.00) and the Bid submitted by Datalink is Four Hundred Thousand Dollars (\$400,000.00), which is under the Engineer's Estimate. The item was thoroughly discussed.

Mr. Vazquez moved to endorse the contract award and Mr. Wolfe seconded the motion. The motion was unanimously endorsed.

E) MDX Interlocal Agreement between Miami-Dade County and Miami-Dade Expressway Authority for the Construction of the Dolphin Station Park and Ride Lot at the Homestead Extension of the Florida Turnpike and NW 12th Street (\$8,218,816.26 MDC) (\$666,000 MDX)

- Endorsement of the First Amendment to Interlocal Agreement (ILA) between Miami-Dade County and MDX for the Construction of the Dolphin Station Park and Ride Lot Project.

Mr. Zaldivar read the agenda item into the record. Mr. Toledo introduced the item and explained that FDOT and MDX have previously entered into a Joint Participation Agreement (JPA) by which FDOT fully funded the \$300,000 conceptual planning and environmental study necessary for the Facility; and the Design and Project Development Services for the Facility for an

additional \$800,000. FDOT and MDC will fund 100% of the original construction phase cost (\$10,000,000). It is anticipated that the Facility will be substantially completed by late 2017.

The proposed construction phase services are 100% funded by Miami-Dade County and FDOT with the exception of MDX's estimated administrative costs of \$666,000, which will be covered by MDX. This amount is included in the MDX Fiscal Year 2018-2022 Five Year Work Program to be approved this January.

Staff is requesting that the Operations Committee endorse for Board approval this First Amendment to Interlocal Agreement which provides for Miami-Dade County's increase in funding (\$8,218,816.26) of the construction phase costs of the Facility. This increase is the result of County requested modifications to the Project.

Mr. Toledo entertained questions from Members. The item was thoroughly discussed.

Mr. Martinez moved to endorse the first amendment to Interlocal Agreement between MDX and Miami-Dade County for the Dolphin Station Park and Ride lot. Mr. Vazquez seconded the motion. The motion was unanimously endorsed.

(F) MDX Procurement/Contract Number MDX-14-03; Synergy Automated/Manual Image Review System

- Endorsement of Assignment and Assumption Agreement to Open Roads Consulting, Inc.

Mr. Zaldivar read the agenda item into the record. He informed Members that MDX entered into a contract with Q-Free America, Inc. (Q-Free) to provide a software system for the automated and manual review of the toll images, as well as the labor force for the manual review. In April of 2016, pursuant to Board approval, MDX entered into Amendment No. 4 of the Contract extending the term for an additional two (2) years and removing the manual review labor from the scope of the Contract.

Q-Free America, Inc. has requested to assign the Contract to its wholly owned subsidiary, Open Roads Consulting, Inc. (ORC). Q-Free acquired ORC in September of 2014 and is in the process of assigning all management responsibilities for its operational programs in North American to ORC.

Staff has performed the customary due-diligence to determine ORC's responsibility including verifying corporate status and that no performance or compliance issues exist; and the assignment does not relieve Q-Free of liability for performance due to ORC being wholly owned by Q-Free.

Mr. Zaldivar entertained questions from members.

Mr. Boord moved to endorse the assignment and assumption agreement to Open Roads Consulting, Inc. and Mr. Meyer seconded the motion. The motion was unanimously endorsed.

INFORMATIONAL ITEMS

- A) MDX Work Program Monthly Status Report – December 2016
- B) HNTB SBE/LB Utilization Report
- C) EAC SBE/LB Utilization Report
- D) MDX Contingency Release History Report
- E) Procurement Report

The informational items were not discussed.

ANNOUNCEMENTS

Mr. Rodriguez informed Members of FDOT'S State Secretary Boxold resignation effective February 3rd, 2017 and that Ms. Rachel Cohen was named Interim Secretary.

Mr. Ferré recommended having a recognition resolution in honor of Secretary Boxold at the next Board Meeting of January 31, 2017.

Ground breaking for the Dolphin Station Park and ride took place on January 23, 2017, the event was well attended.

Mr. Vazquez asked on the status of the Marketing/Public Relations Contract. Mr. Rodríguez Piña informed Members that the advertisement for services will be taken to the Inter-Governmental and Public Communications Committee next month for approval.

- Board Meeting 1/31/17, 4:00 PM, William M. Lehman MDX Building

ADJOURNMENT

The meeting was adjourned by Mr. Rodriguez Piña

Minutes prepared by Maria Luisa Navia Lobo, Board Secretary.