

MIAMI-DADE EXPRESSWAY AUTHORITY (MDX)

**JOINT FINANCE, POLICY AND PLANNING AND
OPERATIONS, EXTERNAL COMMUNICATIONS AND INTER-GOVERNMENTAL
COMMITTEE MEETING**

**FRIDAY, FEBRUARY 23, 2018
10:30 AM**

**WILLIAM M. LEHMAN MDX BUILDING
3790 NW 21ST STREET
MIAMI, FLORIDA 33142**

SUMMARY MINUTES

Present Committee Members:

Leonard Boord, Treasurer, FPP Chair
Maritza Gutierrez, OECI Chair
Louis V. Martinez, Esq. FPP Vice Chair
James Wolfe, P.E., OECI Vice Chair
Arthur J. Meyer
Cliff Walters
Shelly Smith Fano, MDX Board Chair
Audrey M. Edmonson, MDX Vice Chair

Absent Members:

Carlos A. Gimenez

Staff:

Javier Rodriguez, P.E., Executive Director
Carlos Zaldivar, General Counsel
Marie T. Schafer, CPA, Director of Finance/CFO
Juan Toledo, P.E., Director of Engineering
Helen M. Cordero, Manager of Procurement and Contract Administration
Francine Steelman, Esq., Associate General Counsel
Bernardo Escobar, Special Projects Manager
Maria Luisa Navia Lobo Board Secretary

Consultants:

Albert Sosa, HNTB (GEC-A)
Reynaldo Cortez, EAC, (GEC-B)
Randy Topel, Hilltop Securities/First Southwest Co.
Davis Aron, CDM Smith

CALL TO ORDER

Ms. Gutierrez called the meeting to order at 10:35 a.m. Ms. Navia Lobo called the roll and announced a quorum was present.

DECLARATIONS OF VOTING CONFLICTS

Mr. Walters declared a conflict with Agenda items *IV. F - MDX Procurement/Contract Number RFQ-18-01; Miscellaneous Design Services (\$1,000,000/Contract); IV. G - MDX Procurement/Contract Number RFQ-18-02; MDX Work Program No. 30056.051; Construction Engineering and Inspection (CEI) Services for the Civil Infrastructure Modifications for Toll Zones on SR 874, SR 878 and SR924 (\$545,300 Not to Exceed); and IV. I MDX Procurement/Contract Number RFP-09-06; MDX Work Program No. 92407.011; Project Development and Environment (PD&E) Study Services for the SR924 East Extension to I-95(\$453,639.14).*

Copies of Mr. Walter's conflict declaration form are attached to these Summary Minutes.

During this time, Mr. Rodriguez recommended deferring agenda item *IV. I MDX Procurement/Contract Number RFP-09-06; MDX Work Program No. 92407.011; Project Development and Environment (PD&E) Study Services for the SR924 East Extension to I-95(\$453,639.14)* to a future meeting

The agenda was unanimously approved.

PUBLIC COMMENT

- Presentation on the Seven50 Plan

Mr. Rodriguez announced the presentation by Ms. Laura Reynolds and Mr. Victor Dover on the Seven50 plan.

[The presentation is filed with the Board Secretary]

ACTION ITEMS

A) Approval of Summary Minutes:

- Operations, External Communications and Inter-Governmental Committee Meeting of January 17, 2018

Mr. Boord moved to approve the Summary Minutes. Mr. Martinez seconded the motion. The motion was unanimously approved.

B) Approval of Treasurer's Report

Mr. Boord reported on actuals vs. budget; the variance on net revenues has been solved. Overall actuals are within the budget.

Mr. Martinez moved to accept the Treasurer's Report as presented. Ms. Gutierrez seconded the motion. The motion was unanimously approved.

C) MDX Procurement/Contract No. ITB-18-05; Auditing Services for the Preparation of an Annual System and Organization Controls (SOC) Report of MDX Toll Collection Systems Vendor (\$70,000/Year Estimate)

- Approval to Advertise

Ms. Schafer introduced the item and explained the external auditors recommended a separate external auditing firm perform the required audit and prepare a SOC Report on an annual basis to be included in the MDX Financial Audit. This is an independent report.

Ms. Cordero informed Members that Staff is requesting approval of an ITB to solicit bids from qualified CPA firms to perform the required audit and to prepare a System and Organization Controls (SOC) Report on an annual basis to be included in the MDX Financial Audit. Staff recommends a contract term of three years with the option to renew for an additional two years and a 10% of Small and/or Local Business participation requirement.

Mr. Martinez moved to approve the advertisement for and ITB. Mr. Mayer seconded the motion. The motion was unanimously approved.

Mr. Toledo recommended addressing the next two items together.

D) MDX Procurement/Contract Number RFP-18-02; MDX Work Program No. 83634.030 Design-Build (DB) Services for SR 836 New HEFT Ramp Connections (\$41,010,000 Estimate)

- Approval to Advertise

Mr. Toledo introduced the items and explained the request for proposal is for the selection of a Design Build firm to provide design and construction services for the SR 836 HEFT Ramp Connection project.

The work for the project includes the following improvements on the SR 836/HEFT interchange:

- New ramps from Eastbound SR 836 to Northbound HEFT General Purpose Lanes (GP) and Southbound HEFT (GP) lanes to westbound SR 836.
- Slip ramp from the Dolphin Station Park and Ride to Westbound SR 836.
- Slip ramp from Eastbound SR 836 to the Dolphin Station Park and Ride
- A portion of the Southbound HEFT Express Lanes ramp connector to Westbound SR 836, including the Ramp A-2B Bridge, and relocation of the Southbound HEFT GP and Express Lanes ramp connector to Eastbound SR 836. Florida Turnpike Enterprise will provide the funding for the Ramp A-2B Bridge.

Mr. Toledo explained the design-build process speeds up the delivery of the project.

Mr. Rodriguez informed Members that the engineer's estimate for the project is \$41,010,000. The current MDX FY 19-23 Five Year Work Program has a Design-Build budget of \$27,803,000. Florida's Turnpike Enterprise is funding an additional \$13,392,000 for Design-Build services for the Southbound HEFT Express Lanes Ramp A-2B Bridge portion of the Project that will be reimbursed to MDX via the Department Funded Agreement. Therefore, the total budget currently expected to be available for the Design-Build work is \$41,195,000.

Secretary Wolfe stated that FDOT has had a great experience with Design-Build construction projects, not only in the method of selecting contractors but also in containing cost overruns.

The evaluation criteria were discussed. Mr. Meyer was selected as the Board Oversight Member on the Technical Evaluation Committee (TEC). Mr. Toledo was added to the TEC composition in addition to the Assistant Director of Engineering and either a FDOT District 6 Representative or a

Representative from Florida's Turnpike Enterprise. The TEC will be a three member committee.

Mr. Toledo further explained that both contract (RFP 18-02 and RFQ 18-03) will require a minimum of fifteen percent (15%) Small Business Participation Requirement and a minimum of fifteen percent (15%) MDX certified Local Businesses (LB) requirement for this Contract.

Mr. Meyer moved to approve the advertisement for RFP 18-02 and TEC Composition. Mr. Martinez seconded the motion. The motion was unanimously approved.

E) MDX Procurement/Contract Number RFQ-18-03; MDX Work Program No. 83634.050 Construction Engineering and Inspection (CE&I) Services for SR 836 New HEFT Ramp Connections (\$4,768,600 Estimate)

- Approval to Advertise

Mr. Toledo informed Members that procurement of CE&I Services will ensure proper inspection and contract compliance during the construction of the facility improvements. Once completed, the construction of this project will allow connections between SR 836, the proposed HEFT improvements and the Dolphin Park and Ride.

Mr. Walters was selected as the Board Oversight on the TEC. Ms. Gutierrez will be the backup Member. Mr. Toledo was added to the TEC composition in addition to the Assistant Director of Engineering and either a FDOT District 6 Representative or a Representative from Florida's Turnpike Enterprise. The TEC will be a three member committee.

Mr. Meyer moved to approve the advertisement of RFQ 18-03 and TEC Composition. Mr. Martinez seconded the motion. The motion was unanimously approved.

F) MDX Procurement/Contract Number RFQ-18-01; Miscellaneous Design Services (\$1,000,000/Contract)

- Endorsement of Contract Award

Ms. Cordero introduced the item and informed Members that MDX released a Request for Qualifications (RFQ) seeking qualified firms to provide Miscellaneous Design Services as part of a pool of three qualified firms.

Ten proposals were received from the following firms:

- Caltran Engineering Group, Inc.
- C.H. Perez & Associates Consulting Engineers, Inc.
- F.R. Aleman and Associates, Inc.
- HBC Engineering Company
- Network Engineering Services, Inc. d/b/a Bolton Perez & Associates
- PE Consulting Engineering Inc
- Pevida Highway Designers, PLLC
- R.J. Behar & Company, Inc.
- Snubbs Consulting Inc.
- Trace Consultants, Inc.

Staff performed compliance/responsiveness review of all proposals. All proposals were deemed Responsive to the requirements of the RFQ.

The Technical Evaluation Committee (TEC) met on February 14, 2018, to evaluate and score the proposals and forwarded a recommendation to select and enter into contract negotiations with the following top three ranked Proposers:

- Pevida Highway Designers, PLLC
- Trace Consultants, Inc.
- C.H. Perez & Associates Consulting Engineers, Inc.

Each contract will have a 3-year term with the option to renew for an additional consecutive 2-year term. The contracts include a 60% Small Business Participation Requirement and a 20% Local Business Participation Requirement. The contract will be TA driven.

Ms. Smith Fano moved to endorse the TEC recommendation. Mr. Meyer seconded the motion. Mr. Walters abstained. The motion was unanimously endorsed.

G) MDX Procurement/Contract Number RFQ-18-02; MDX Work Program No. 30056.051; Construction Engineering and Inspection (CEI) Services for the Civil Infrastructure Modifications for Toll Zones on SR 874, SR 878 and SR924 (\$545,300 Not to Exceed)

- Endorsement of Contract Award

Ms. Cordero introduced the item and informed Members that the TEC meeting was held before the Joint Committee meeting. MDX released a Request for Qualifications (RFQ) seeking qualified firms to provide Construction Engineering and Inspection (CE&I) Services for construction services on the civil infrastructure modifications for toll zones on SR 874, SR 878, and SR 924 (the "Services").

Four (4) Proposals were received from the following firms:

- A2 Group, Inc.
- A & P Consulting Transportation Engineers Corp./Gannett Fleming, Inc. (Joint Proposers)
- Metric Engineering Inc.
- Solid Consulting Engineers, Inc.

Staff performed compliance review of the Proposals and all Proposers were deemed Responsive to the requirements of the RFQ. All the Proposals were forwarded to the Technical Evaluation Committee (TEC) for their evaluation.

The tabulation of scores and the TEC recommendation was distributed at the meeting. Ms. Cordero announced the TEC recommendation of the number one ranked proposer was A2 Group Inc. The term of the contract is tied to the closeout of the construction project.

The Contract includes a minimum of 10% Small Business participation requirement and a minimum of ten percent (10%) MDX certified Local Businesses (LB) requirement for this Contract. The Project is fully funded in the MDX FY 2019-2023 Five Year Work Program.

Ms. Gutierrez was the Board oversight Member on the TEC and stated all the proposals were excellent.

Mr. Boord moved to endorse the TEC recommendation. Mr. Meyer seconded the motion. Mr.

Walters abstained. The motion was unanimously endorsed.

H) MDX Procurement/Contract Number ITB-18-02; MDX Work Program No. 30056.060; Construction Services for the Civil Infrastructure Modifications for Toll Zones on SR 874, SR 878 and SR924 (Engineer's Estimate \$2,316,792.00)

- Approval to disqualify a Bidder and reject its Bid Package for violation of the Cone of Silence; and
- Endorsement for Board Approval of Contract Award to the lowest Responsive and Responsible Bidder, pending Bid Analysis and Compliance Review.

Ms. Cordero introduced the item and informed Members that on February 9, 2018, two (2) bid packages were received in response to the ITB from the following Bidders:

1. Condotte America Inc. ("CAI")
2. Halley Engineering Contractors, Inc. ("HEC")

Bidders were required to separate their Bid Packages in two (2) sealed parts and submit them at the same time. The ITB required that Part 1 contain the Prerequisite Documentation, and Part 2 contain the bid, which together make up the Bid Package.

MDX held a Mandatory Pre-Bid meeting to go over the requirements of the ITB, including the Cone of Silence requirements.

As authorized by the ITB, Part 1 was opened after the deadline to submit the Bid Package. A review was performed to determine if the Bidders were Compliant with the ITB Prerequisites contained in Part 1.

Part 2 of the Bid Packages would only be opened from the Bidders' whose Part 1 submissions were deemed compliant. This two-step process allows MDX to only consider and open Bids from Bidders that meet the minimum requirements of qualification as well as all other ITB requirements, including the Cone of Silence.

Part 1 of the Bid Package submitted by HEC did not require clarifications and was deemed compliant to the requirements of the ITB.

Part 1 of the Bid Package submitted by CAI was materially non-compliant with the terms of the ITB due to a violation of the Cone of Silence. CAI violated the Cone of Silence when they submitted a reference form completed by a MDX Representative for an MDX project. CAI's direct contact with the MDX Representative regarding this on-going Procurement process is a direct violation of the Cone of Silence and grounds for disqualification of CAI's Bid Package in accordance with the ITB, the MDX Procurement Policy, and prior practice.

The ITB defines a MDX Representative as follows, "*This term includes, but is not limited to, MDX employees; MDX Board Members; MDX contractors/consultants/subcontractors/subconsultants; and any other agent of MDX.*"

MDX has issued a written reprimand to the MDX Representative. This reprimand will be taken into consideration during the next Contract Performance Evaluation for this Consultant.

Based on the information provided, Staff recommends disqualifying CAI and rejects its Bid Package for violation of the Cone of Silence.

The project is one of the various components required for the conversion of the MDX Toll Collection System provided by ETCC to TransCore. The various components are interconnected and have been synchronized to accomplish the ultimate “go-live” date of November 2018.

When the situation of having only one Responsive Bidder presented, Staff looked at various alternate options to accomplish the work without significantly impacting the conversion go-live date:

- Cancel procurement and re-procure the Project: This option would delay the go-live date by over 2 months exposing MDX to potential revenue loss;
- Break up the Project scope and have various vendors do the work. This option proved too costly; therefore it’s not in MDX’s best financial interest.
- Move forward with sole Responsive Bidder. In considering this option the following factors were taken into account:
 - No Bids have been opened, eliminating the appearances of impropriety as decision would not be based on the results of the bid.
 - There was competition as two Bid Packages were received.
 - Accepting the sole Responsive Bid would still be subject to all usual criteria: Compliance Review, and bid Analysis to determine reasonableness of Bid amount and that it is within 10% of the engineer’s estimate.
 - Best interest of MDX: a competitively procured, responsive, compliant and reasonable priced bid that would allow MDX to meet the conversion go-live date and minimize the exposure of loss revenue.
 - Staff contacted the other Contractors that attended the Mandatory Pre-Bid meeting to understand why they did not submit a bid. The responses varied, but the underlining reason remains an individual business decision.
 - It would not be the first time MDX moved forward with a sole bidder when determined to be in its best interest. Every such situation has been analyzed independently taking into account the specifics of that project and always acting in the best interest of MDX at the time.

Ms. Cordero presented the all the factors to consider and informed Members that Staff is recommending that MDX accept the sole Responsive Bidder, open Part 2 of the Bid Package, and award the contract subject to Compliance Review and Bid Analysis.

Ms. Smith Fano moved the item for discussion. Mr. Martinez seconded the motion.

Mr. Toledo and Ms. Cordero entertained questions from Members. The item was thoroughly discussed.

Mr. Rodriguez clarified the difference between the last procurements that was deemed non-responsive due to the violation of the Cone of Silence.

Ms. Smith Fano withdrew her motion and stated the following motion, “To reject Staff’s recommendation and to re-procure the Project for a larger competitive pool.” Mr. Martinez seconded the motion. Ms. Navia Lobo called the roll.

Roll Call

M. Gutierrez	-aye
L. Martinez	-aye
A. Meyer	-nay
C. Walters	-aye
L. Boord	-nay
J. Wolfe	-nay
S. Smith Fano	-aye
A. Edmonson	-nay

The motion failed

Mr. Meyer moved to accept Staff's recommendation to accept the sole bidder subject to compliance review. Secretary Wolfe seconded the motion. Ms. Navia Lobo called the roll.

Roll Call

M. Gutierrez	-nay
L. Martinez	-nay
A. Meyer	-aye
C. Walters	-nay
L. Boord	-aye
J. Wolfe	-aye
S. Smith Fano	-nay
A. Edmonson	-aye

The motion failed

Secretary Wolfe recommended going back to the original motion to reject all bids and re-advertise. Ms. Smith Fano seconded the motion. Ms. Navia Lobo called the roll.

Roll Call

M. Gutierrez	-aye
L. Martinez	-aye
A. Meyer	-nay
C. Walters	-aye
L. Boord	-nay
J. Wolfe	-aye
S. Smith Fano	-aye
A. Edmonson	-nay

The motion passed.

- I) MDX Procurement/Contract Number RFP-09-06; MDX Work Program No. 92407.011; Project Development and Environment (PD&E) Study Services for the SR924 East Extension to I-95(\$453,639.14)
- Endorsement of Supplemental Agreement No. 9

The item was deferred.

DISCUSSION ITEM

A) Annual/Monthly Pass and Non-Peak Hours

The Discussion item was deferred to the next Board meeting.

INFORMATIONAL ITEMS

A) MDX Work Program Monthly Status Report – January 2018

B) HNTB SBE/LB Utilization Report

C) EAC SBE/LB Utilization Report

D) MDX Contingency Release History Report

E) Procurement Report

ANNOUNCEMENTS

- Board Meeting 2/27/18, 4:00 PM, William M. Lehman MDX Building – Board Room

ADJOURNMENT

The meeting was adjourned by Ms. Gutierrez

Minutes prepared by Maria Luisa Navia Lobo, Board Secretary.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>WALTERS, CLIFF</i>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>MIAMI DADE EXPRESSWAY AUTHORITY</i>
MAILING ADDRESS <i>4000 TOWERSIDE TERRACE #2011</i>	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY <i>MIAMI MIAMI DADE</i>	NAME OF POLITICAL SUBDIVISION: <i>STATE / County</i>
DATE ON WHICH VOTE OCCURRED <i>FEBRUARY 23, 2018</i>	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, CHL WALTERS, hereby disclose that on FEBRUARY 23, 20 18:

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of APCTE, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

ITEM # IV G A FIRM THAT I REPRESENT AT MIAMI DADE COUNTY IS COMPETING FOR THIS SOLICITATION

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

FEBRUARY 23, 2018
Date Filed

Chl Walters
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME WALTERS CLIFF	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE MIAMI DADE EXPRESSWAY Authority
MAILING ADDRESS 4000 TOWERSIDE TERRACE #2011	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY Miami MIAMI DADE	NAME OF POLITICAL SUBDIVISION: STATE/County
DATE ON WHICH VOTE OCCURRED FEB 23, 2018	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTEE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

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A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, CLIFF WALTERS, hereby disclose that on February 23, 2018:

(a) A measure came or will come before my agency which (check one or more)

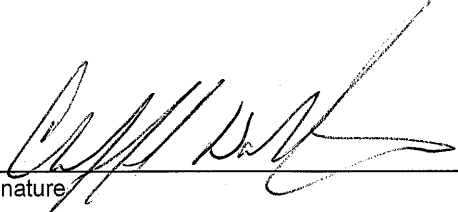
- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, _____;
- inured to the special gain or loss of my relative, _____;
- inured to the special gain or loss of APCTE AND ADA, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

ITEM IV F I represent 2 sub consultants on Terms, recommended for AWARD AT Today's meeting, at Miami Dade County

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

FEBRUARY 23, 2018
Date Filed


Signature

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