

**MIAMI-DADE EXPRESSWAY AUTHORITY (MDX)
OPERATIONS COMMITTEE MEETING**

**WEDNESDAY, MAY 11, 2016
10:00 AM**

**WILLIAM M. LEHMAN MDX BUILDING
3790 NW 21ST STREET
MIAMI, FLORIDA 33142**

SUMMARY MINUTES

Present Committee Members:

Maritza Gutierrez, Chair
Rick Rodriguez Piña – in attendance via phone
Javier L. Vazquez, Esq.

Absent Committee Members:

Arthur J. Meyer

Present MDX Board Members:

Shelly Smith Fano, MDX Vice Chair
Maurice A. Ferré
Cliff Walters

Staff:

Javier Rodriguez, P.E., Executive Director
Juan Toledo, P.E., Deputy Executive Director/ Director of Engineering
Marie T. Schafer, Deputy Executive Director/CFO
Steve Andriuk, Deputy Executive Director/Director of Toll Operations
Carlos M. Zaldivar, Esq., General Counsel
Francine Steelman, Esq., Associate General Counsel
Helen M. Cordero, Manager of Procurement and Contract Administration
Maria Luisa Navia Lobo, Board Secretary

Consultants:

Albert Sosa, HNTB (GEC-A)
Reynaldo Cortez, EAC Consulting, (GEC-B)

CALL TO ORDER

Ms. Gutierrez called the meeting to order. Ms. Navia Lobo called the roll and announced a quorum was present.

DECLARATIONS OF VOTING CONFLICTS

- Potential Conflict of Interest Report

Mr. Zaldivar asked if any of the Committee Members had a Conflict of Interest to declare regarding the agenda. No conflicts were declared.

PUBLIC COMMENT

No public comment

OPERATIONS ACTION ITEMS

A) Approval of Summary Minutes:

- Joint Budget & Finance and Operations Committee Meeting of February 22, 2016

Ms. Smith Fano moved to approve the Summary Minutes. Mr. Vazquez seconded the motion. The motion was unanimously approved.

B) MDX Procurement/Contract Number RFP-16-01; Inspection and Reporting Services (\$4,650,000 Maximum for the 2 Contracts)

- Endorsement of Selection and Award

Mr. Zaldivar read the agenda item on the record. Ms. Cordero informed members that on February 19, 2016, MDX released a Request for Proposals seeking Proposals from qualified consultants to provide inspection & reporting services for MDX structures

On March 22, 2016, four (4) Proposals were received in response to the RFP from the following Proposers:

- Marlin Engineering, Inc.
- Network Engineering Services, Inc. /dba/ Bolton, Perez and Associates
- Transystems Corporation Consultants
- Volkert, Inc.

Mr. Walters was the Board's oversight member, he stated that due to several changes in meeting dates he was not able to attend previously confirmed TEC meetings due to the availability of outside TEC Evaluation Members; he recommended that staff re-evaluate the process and have a backup/alternative TEC members for substituting members that are not available on TEC Meeting dates.

Mr. Ferré directed staff to put together an analysis on the grading and ranking of projects going back 10 years on major projects.

Staff performed compliance/responsiveness review of the Proposals. All Proposals contained minor irregularities that were cured pursuant to the provisions of the solicitation documentations and the MDX Procurement Policy. Consequently, all Proposals were deemed Responsive and were forwarded to the Technical Evaluation Committee (TEC) for evaluation. Ms. Cordero summarized the minor irregularities.

Mr. Vazquez moved to endorse the TEC selection and award the contracts to the two highest ranked proposers, Transystems Corporation Consultants and Marlin Engineering, Inc.

C) MDX Procurement/Contract Number RFP-16-03; Traffic & Revenue Consulting Services (\$2,500,000)

- Endorsement of Selection and Award

Mr. Zaldivar read the agenda item into the record. Ms. Cordero informed members that on February 23, 2016, MDX released a Request for Proposal (RFP) seeking Proposals from consultants with the necessary qualifications and expertise to provide Traffic and Revenue Consulting Services.

As customary, notification of the release of the RFP was sent to all registered vendors, as well as advertised in three (3) local newspapers. A non-mandatory Pre-Proposal Conference was held on March 8, 2016 to which two (2) potential Proposers attended.

On March 29, 2016, only one (1) Proposal was received in response to the RFP from CDM Smith Inc. Ms. Cordero explained that due to the specialized nature of the consulting services, there are only a hand-full of firms that provide these services. Therefore, it's common for public agencies to receive only a small number of responses for such proposals.

Staff performed compliance/responsiveness review of the Proposal. The Proposal contained minor irregularities that were cured pursuant to the provisions of the solicitation documentations and the MDX Procurement Policy. Consequently, the Proposal was deemed Responsive and was forwarded to the Technical Evaluation Committee (TEC) for evaluation.

The TEC met on May 2, 2016 to evaluate the Proposal, and CDM Smith, Inc. scored over the required minimum score. The TEC recommended awarding the contract to the sole and qualified Proposer, CDM Smith Inc. Contingent to Committee's endorsement and Board approval, staff will enter into a contract with CDM Smith Inc. for five (5) years for a not to exceed amount (\$2,500,000.00). The Contract will include a renewal option of up to two (2) additional years at MDX's discretion and subject to the Consultant receiving no less than "Excellent" rating in the annual performance evaluation for the last four (4) years of the five (5) year term. Due to the specialized nature of the services to be provided, the Contract does not include requirements for Small Business or Local Business participation.

Ms. Schafer clarified her evaluation of the proposal and scoring. The tabulation results were thoroughly discussed.

Mr. Vazquez moved to endorse the contract award to the sole respondent, CDM Smith, Inc. Ms. Smith Fano seconded the motion. The motion was unanimously endorsed.

D) MDX Work Program No. 83611; SR 836 / I-95 Interchange Improvements

- Endorsement of Eminent Domain Parcel Resolutions 15-21R and 15-22R

Mr. Zaldivar read the item into the record. Mr. Toledo explained that Eminent Domain Parcel Resolutions are required as part of the eminent domain process. It should be noted that the MDX Board previously approved these Resolutions and that revisions are now required to reflect updates to the associated exhibits produced during the right of way acquisition process.

Ms. Gutierrez asked for a breakdown of the project cost estimate for the SR836/I-95 Interchange improvement project. Mr. Rodriguez clarified that MDX's commitment cost to the project is approximately \$180 Million. A breakdown of the project costs will be presented at the next Committee Meeting.

Mr. Vazquez moved to endorse parcel resolution 15-21R and 15-22R. Ms. Smith Fano seconded the motion. The motion was unanimously endorsed.

E) MDX Procurement/Contract Number RFQ-16-06; MDX Work Program No. 50001.050; Construction Engineering and Inspection (CE&I) Services for The Dolphin Station Park and Ride/Terminal Facility Project (\$1,230,297.75 Estimate)

- Approval to Advertise

Mr. Zaldivar read the item into the record. Mr. Toledo informed members that Miami-Dade County (County) and the Florida Department of Transportation (FDOT) have agreed to design, develop and construct the proposed "Dolphin Station Park and Ride Facility" near the Homestead Extension of Florida's Turnpike (HEFT). MDX has agreed to serve as the implementation agency. MDX and FDOT have entered into an original and separate Supplemental Joint Participation Agreements (JPA) for reimbursement of the funding for the construction of this project. As such the RFP for the Design-Build services for the project was advertised on May 4, 2016.

Staff is requesting Committee approval to advertise a Request for Qualifications (RFQ) for the selection of a qualified Consultant to provide Consulting Engineering & Inspection services to oversee the Design-Build services for the Dolphin Station Park and Ride/Terminal Facility Project. Staff is also requesting Committee approval of the Technical Evaluation Committee composition and the Evaluation Criteria. Staff recommends a minimum of fifty percent (50%) Small Business Participation Requirement and a minimum of fifteen percent (15%) MDX certified Local Businesses (LB) requirement for this Contract.

Mr. Rodriguez informed members that 65% of the procurement will be going to small and local business.

Ms. Gutierrez appointed Mr. Rodriguez Piña as the Board oversight TEC Member.

Ms. Smith Fano moved to approve the project advertisement and TEC composition. Mr. Vazquez seconded the motion. The motion was unanimously approved.

INFORMATIONAL ITEMS

- A) MDX Work Program Monthly Status Report – April 2016
- B) HNTB SBE/LB Utilization Report
- C) EAC SBE/LB Utilization Report
- D) MDX Contingency Release History Report
- E) Procurement Report

The Informational items were not addressed.

ANNOUNCEMENTS

Mr. Rodriguez informed member the Florida Transportation Commission (FTC) will be holding its next meeting on June 7, 2016 in Miami at the MDX Headquarters

- Board Meeting 5/31/16, 4:00 p.m., William M. Lehman MDX Building – Board Room

ADJOURNMENT

The meeting was adjourned by Ms. Gutierrez

Minutes prepared by Maria Luisa Navia Lobo, Board Secretary