



MIAMI-DADE EXPRESSWAY AUTHORITY (MDX) **PUBLIC RECORDS POLICY**

PURPOSE

It is the policy of the Miami-Dade Expressway Authority to charge and collect costs associated with the compliance with and production of public records request that are extensive in nature.

SPECIFIC REQUIREMENTS

Public records requests are deemed to be extensive in nature if they require extensive use of information technology resources or extensive clerical or supervisory assistance by MDX personnel (deemed to be a time commitment in excess of 15 minutes to locate, review for confidential information, copy and/or refile the requested information), or both. For extensive public records request, in accord with section 119.07(4), Florida Statutes, MDX will charge, in addition to the actual cost of duplication, a special service charge, which shall be charged on an hourly basis based on a comparable MDX clerical rate excluding benefits for provision of clerical services.

If supervisory assistance is needed to address a request, including but not limited to attorneys and paralegals, MDX will charge a reasonable rate for these services. This policy shall be effective on the date on which it is adopted by the Governing Board and at such time this Policy rescinds all prior policies relating to Public Records.