



Career Enhancement Program 2012 Schedule



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WELCOME



MDX is happy to announce the newest addition to *MDX For Business*, the Career Enhancement Program. In times where many individuals of our community are unemployed, through no fault of their own, MDX has designed a program to provide free technical certifications and assistance to unemployed transportation industry and ancillary professionals. The Program is intended to enhance the qualifications of individuals in order to become more competitive in the job market.

In addition, the Career Enhancement Program will provide soft skill trainings for those individuals that need a refresher course on how to job hunt. Many newly unemployed individuals find themselves in unknown territory when it comes to job hunting, resume building, interview skills, job application process, the power of social media, etc.

MDX has launched the Career Enhancement Program as a pilot. Participation and input from the targeted group of our community will determine the future and expansion of the Program. Based on the types of projects that are expected to be let in the upcoming year, as well as the soft skills required to successfully compete in the job market, MDX has identified the following courses:

- Concrete Field Inspector
- Asphalt Paving Level 1
- Job Hunting Survival Skills



ELIGIBILITY

In order to be eligible for the Career Enhancement Program, applicants must meet the following criteria:

- Have been out of work for a minimum of 6 months
- Reason for being let go must be one of the following:
 - Laid Off
 - Workforce Reduction
 - Job Completed
 - Office / Company Closed or Relocated
- Must have a minimum of 5 years of experience in their industry
- Must provide a letter of recommendation / character reference, preferably from a former employer
- Must fully complete the Career Enhancement Program application below



HOW TO APPLY

Interested individuals should fill out the Application found herein and on the MDX website (www.mdxway.com) and e-mail to SBtraining@mdxway.com.

Information and schedule of all trainings is included herein. For further information, please feel free to contact us at SBtraining@mdxway.com or (305) 637-3277.

PLEASE USE THE CAREER ENHANCEMENT PROGRAM APPLICATION FOUND ON THE LAST PAGE OF THIS DOCUMENT



CLOSING STATEMENT



MDX continues to strive to make a difference in our community. The Career Enhancement Program is just one of the many ways we contribute to the growth of our local economy through the Miami-Dade County Business Community.

We thank you for your interest and encourage you to take full advantage of these opportunities.

Please complete and return the application herein.

Your comments and suggestions are welcomed and encouraged. In the meantime, we look forward to seeing you at one, or more, of the courses.

MIAMI-DADE EXPRESSWAY AUTHORITY
PROCUREMENT & CONTRACTS DEPARTMENT
3790 N.W. 21 STREET
MIAMI, FLORIDA 33142
305-637-3277
SBTRAINING@MDXWAY.COM



Career Enhancement Program Application

MDX reserves the right to reject any application for any reason, at its sole discretion. Applications are considered on a first-come, first-serve basis. All courses have limited space capacity. Applicants shall clearly identify which course they are applying for and fill out the application in its entirety. Please fill out one application per course. COMPLETED APPLICATIONS SHALL BE E-MAILED TO SBTRAINING@MDXWAY.COM

APPLICANT'S INFORMATION

Name: _____

Address: _____

E-mail Address: _____

Telephone Number: _____

Name of Prior Employer: _____

Length of Time of Prior Employment: _____

Total number of years of experience in relevant industry: _____
(minimum of 5 years to be selected for this Program)

REASON FOR UNEMPLOYMENT:

- Laid-Off
- Workforce Reduction
- Job Completed
- Office/Company Closed or Relocated

COURSE APPLYING FOR:

- Asphalt Paving Level I
- Concrete Field Inspector
- Job Hunting Survival Skills

(Deadline to submit application: February 27, 2012)
(Deadline to submit application: March 19, 2012)
(Deadline to submit application: April 13, 2012)

STATEMENT OF BENEFIT

Please describe how this Program will assist you to become more competitive in the job market:

DEADLINE

The completed application shall be submitted to MDX **no later than 5:00 P.M. on the dates outlined above for each course.** The application may be e-mailed to sbtraining@mdxway.com, or delivered to 3790 NW 21 Street, Miami.