



MIAMI-DADE EXPRESSWAY AUTHORITY

3790 N.W. 21 St. Miami, FL 33142 T 305.637.3277 F 305.637.3283

www.mdxway.com

JOB DESCRIPTION

Job Title: Chief Financial Officer

Exemption: Exempt

Reports to: Executive Director

Job Type: Executive Management

Salary Range: \$200,000 - \$300,000 (Negotiated by Executive Director)

Benefits: Florida Retirement System (FRS), Health Insurance, Dental Insurance, Life Insurance, Short/Long Term Disability, Paid Holidays, Vacation/Sick accrued time.

Nature of Work

The Chief Financial Officer (CFO) provides financial management and policy support, analytical services, and financial information to the Executive Director, departments, and the MDX Board of Directors. The CFO position reports directly to the Executive Director. The CFO develops, analyzes and presents information about the Authority's finances to the public, bond rating agencies, and other interested parties. The CFO coordinates financial activities within the Authority and in areas outside Authority where the Authority has an interest; collects and reports toll revenue, and administers and monitors the Authority's Capital Improvement Program (CIP). The CFO works with the Authority's financial advisors, underwriters and bond counsel to prepare and implement the Authority's financing strategies and is responsible for sound financial policies and planning to assure that the Authority maintains the highest credit ratings and the ability to finance major transportation infrastructure projects and its long range capital work program.

Major Functions:

- Oversees finances of the Authority including accounting, financial reporting, planning, organizing and directing the finances, debt, and investment functions.
- Oversees and directs the preparation of the Authority's month-end, quarter-end and annual financial reporting/statements including general ledger maintenance, assets, liabilities, and revenue and expenses reconciliation.



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- Coordinates all bond financing activities including, preparation of bond documents, financial plan, credit rating presentation, investor roadshow and marketing sale of bonds.
- Prepares and manages the Authority long-term financing plan and update as needed. Serves as the key point of contact for external auditors.
- Manages the preparation and support of all external audits.
- Ensures adherence to Generally Accepted Accounting Principles, Florida Statutes, MDX's Trust Indenture reporting requirements.
- Responsible for the Security Exchange Commission and State of Florida reporting filings.
- Serves as part of Management team, liaison to investors, as well as, the Debt and Investment Officer of the Authority.
- Responsible for recommending and implementing the Authority's overall strategic planning.

Knowledge, Skills and Abilities:

- Knowledge and understanding of tolling and/or transportation industries and public policy issues.
- Knowledge of applicable federal and state laws, rules and regulations pertaining to governmental accounting (GAAP)/financial reporting, auditing, investment, budgeting, debt and financial planning.
- Knowledge of large capital improvement plans, debt issuance and financial planning.
- Knowledge of the financial market and investor relations.
- Knowledge in investing public funds.
- Strong interpersonal and communication skills and ability to work effectively with a wide range of constituencies in a diverse community.
- Ability to communicate effectively in a variety of settings and assimilate complex instructions.
- Ability to deal with bond rating agencies and bond issuance.
- Ability to utilize data in order to make deliberate decisions based on the logical application of objectivity and practicality.



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Required Education and Experience:

- Bachelor's degree in accounting, finance, public/business administration or a related field.
- Certified Public Accountant (CPA).
- Ten (10) years progressively responsible financial management and accounting experience with a minimum of five (5) years in a supervisory capacity managing a Finance Department with government or private industry.
- Experience with financial statement preparation, auditing standards, procurement processes, bonds and debt management
- Experience in financing major infrastructure projects.

Preferred Education and Experience:

- Master's degree in accounting, finance, business administration or public administration.
- CGFO and/or CPFO
- Experience in tolling industry.

About MDX

The Miami-Dade Expressway Authority operates and maintains five toll supported local expressways in Miami-Dade County – 112/Airport Expressway, 836/Dolphin Expressway, 874/Don Shula Expressway, 878/Snapper Creek Expressway, and 924/Gratigny Parkway. The independent agency was created in 1994 by the Miami-Dade County Board of County Commissioners to ensure that the toll revenue collected on these expressways would be reinvested locally to improve transportation in Miami-Dade County. To learn more about MDX visit our website: <https://www.mdxway.com>

Apply:

To apply for this position, please submit cover letter, resume, proof of education, certificates, professional licenses and list of professional (3) and personal (3) references to Board Secretary at boardsecretary@mdxway.com by Friday, November 4, 2022.